

# PolyVision's Cordless Lectern FAQ

## **What is included with the Cordless Lectern?**

The Cordless Lectern includes the Interactive Panel and stylus, height adjustable lectern with a laptop computer shelf, rechargeable power unit, and remote control.

## **Can I buy the Lectern component separate from the Interactive Panel?**

No. The Lectern is designed to operate only with the PolyVision Interactive Panel, which is included. However, lecterns which have the same family look are available from your Steelcase dealer.

## **Can I power anything else from the power supply?**

Yes. Two 120 volt (or 240 volt) outlets are provided. Of course, the more things you power, the shorter your battery life will be.

## **How long will the Cordless Lectern run on a charge?**

It depends on what kind of equipment you are plugging in. With the Lectern and a typical laptop computer, the podium will run for about 9 continuous hours on a full charge.

## **How do I charge the battery? Can the batteries be charged while I use the Lectern?**

A retractable power cord is provided with the unit. Simply plug this cord into any standard wall outlet. The power unit will begin charging automatically. By charging the battery while using the power supply it will take longer to charge, but you can charge and use the power supply at the same time.

## **How do I know when the batteries are low? Will I lose my work?**

The Cordless Lectern includes a battery gauge which indicates the available charge. In addition, a red power warning light on the power unit changes lights as the batteries fall below about 10% of their charge. If you continue to operate the Cordless Lectern, it will eventually turn itself off. Your computer will continue to run on the power in its internal battery, giving you time to save your work before continuing with a fresh charge.

## **Can the battery be replaced?**

Yes. The storage battery can be replaced by your authorized PolyVision dealer.

## **Can I adjust the overall height of the lectern? Can I change the height of the middle shelf?**

Yes. The top shelf can be raised or lowered by simply grasping the release lever under the shelf and lifting up or pressing down. You don't need to remove anything from the shelf to make the adjustment, and the adjustment is counter-balanced for feather-touch operation. The middle shelf can also be adjusted to accommodate different-sized computers.

## **Can I add a wireless microphone to the Cordless Lectern?**

Yes. Your audio visual dealer can provide a variety of wireless microphones.

## **Is there a place to hide on-board cables?**

Yes. There is a removable front cover which can hide a wire variety of cables from both the audience and the presenter, including power strips and wireless transmitters.

### **Is it difficult to set up or install?**

It's easy. The lectern arrives fully assembled on a pallet. Simply roll it off the pallet, affix the interactive panel to the top, plug the PolyKey™ into your PC and you are ready to begin presenting. There really is no installation; you simply unpack the Interactive Panel and the Lectern, plug the PolyKey™ into your PC and you are ready to begin presenting.

### **How do I hook up a projector wirelessly to work with the Cordless Lectern?**

Wireless communication between the Cordless Lectern and a projector is up to you to provide, but easy to do. Any projector can be made to work wirelessly, and some are already wirelessly-enabled. Here are your four options for making this work:

- Use a projector (e.g. EPSON, Sony) that is already designed for wireless operation with an 802.11 enabled laptop computer. Use an 802.11 enabled laptop computer on the Cordless Lectern with software (from the projector manufacturer) loaded to transmit the video.
- Use a wired Ethernet-enabled projector (e.g. EPSON, Sony) which supports remote image sending. Place a wireless access point near your laptop computer on the same network as the projector. Use an 802.11 enabled laptop computer on the Cordless Lectern with software (from the projector manufacturer) loaded to transmit the video.
- Use a regular projector. Add a VGA to wireless converter on just the projector (e.g., Christie Digital, OTC Wireless, Abtus). Then use an 802.11 enabled laptop computer on the Cordless Lectern with software (from the wireless converter manufacturer) loaded to transmit the video.
- Use a regular projector. Add a VGA to wireless converter (e.g. Avocent LongView Wireless) on both the projector and the laptop computer. This solution is software-free, but requires a small transmitter be placed on the lectern.

For the first three solutions, your projector (or adapter) vendor will provide you with a CD-ROM containing software you need to load to your computer. This software takes the image of your screen, compresses it, and sends it out to the projector over the Ethernet. It doesn't matter whether you use a wireless PC (802.11) or a wired one, the data is sent the same way. This application must be running and logically "connected" to the projector in order to display your computer screen on the projector.